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## News for Now

Hello!

Welcome to the latest edition of *News for Now*! This edition features:

- Reminders and Best Practices for Keeping your MiRegistry Account Up to Date
- MiRegistry Updates for Certified Educators: MiRegistry and SCECHs

*Please note, our office will be closed on Monday, May 25 in observance of the holiday.*

As always, if you have any questions, please [contact us](#).

Best regards,  
The MiRegistry Team

**Reminders and Best Practices:  
Keeping Your  
MiRegistry Account Up to Date**

You have already created a MiRegistry account but there are additional steps to take to ensure your profile is up to date with the most accurate information.

Keeping your profile up to date helps ensure you are in compliance with the child care center licensing rules for MiRegistry. Also, you are contributing to MiRegistry data that is used in aggregate state and national datasets to support stakeholders with accurate workforce data to help inform policies and supports. By contributing to these datasets, you are helping to professionalize and strengthen the early childhood field.

Please ensure you have taken the following steps if you are employed by a licensed organization.

1. Connect to your Licensed Organization as an Employee
  1. Go to miregistry.org and click **Login**
  2. Connect to your Employer
    - If your employer has sent you an invite, confirm your employment with your new employer
    - If your employer has not sent you an invite, click **View All Employment** then, click **New Employer**. Search for your organization by License or Organization ID and enter your employment information
      - *Please note: Your employer must verify your employment entry for the entry to be valid per Child Care Licensing.*
2. Become a Member or Renew your Membership
  1. Once you have entered your employment, return to your profile
  2. Click **Apply for Membership**, then **Become a Member/Renew Your Membership**
  3. Review and add your applicable information and submit the application

4. Review the [Membership Documentation Checklist](#) and send any applicable documentation for self-reported items
  - *Please note: memberships are valid for 1 year and must be renewed on an annual basis to maintain current status*

If you are already connected to your licensed organization and your membership is current with your information verified, you do not need to take any additional membership steps!

[View the Licensed Provider Roadmap](#)

## MiRegistry Updates for Certified Educators: MiRegistry and SCECHs

### Statewide Calendar Search

The MiRegistry Statewide Training Calendar allows you to search for professional development opportunities that offer SCECHs (State Continuing Education Clock Hours). This allows certified educators that need training/professional learning in MiRegistry and MOECS (Michigan Online Educator Certification System) to complete specific training and have the attendance verified in MiRegistry and SCECHs uploaded to MOECS.

*Please note: Not all training is SCECH eligible. You must use the search filter below to find SCECH eligible training.*

You can find SCECH eligible training by following these steps:

1. Go to the [Statewide Training Calendar](#)

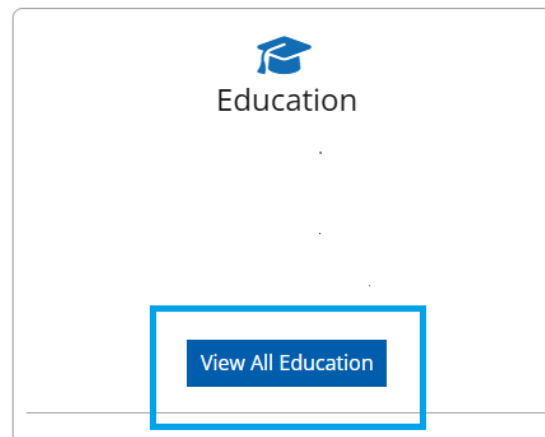
2. In the filter training section, click **Area of Interest** and choose 'Continuing Education'
3. Click **Topic** and choose 'SCECH Training'
4. Scroll down and click **Search**

The screenshot shows a 'Filter Training' section with three input fields. The first is a text box labeled 'Course Title' with the placeholder 'Filter by Title'. The second is a dropdown menu labeled 'Area of Interest' with 'Continuing Education' selected. The third is a dropdown menu labeled 'Topic' with 'SCECH Training' selected. The dropdown menus are highlighted with a blue border.

### Self-Reporting your PIC

Please make sure to self-report your PIC (Personal Identification Code) in the Education page of your personal profile in the 'Educator Certification' section. Complete the following steps to add your PIC to your profile.

1. Log into your MiRegistry account
2. Click **View All Education**
3. Click **Add Education Entry**
4. Select 'Educator Certification' from the drop down menu
5. Add your Educator Certification information and PIC
6. Scroll down and click **Save**



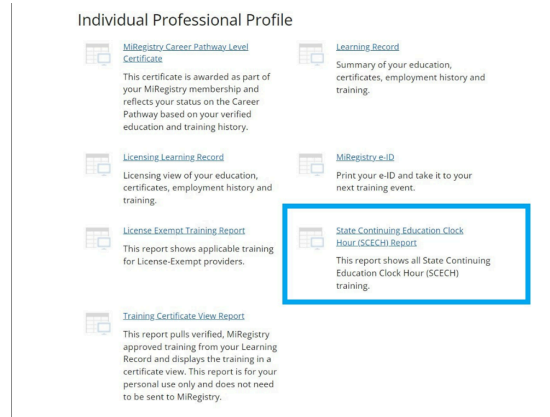
You **MUST** have a PIC in your account to have SCECHs uploaded on your behalf.

### State Continuing Education Clock Hour (SCECH) Report

Your individual State Continuing Education Clock Hour (SCECH) Report shows your verified SCECH eligible training. You can access this report by following these steps:

1. **Log In** to your account

2. Click **Reports**
3. Click **State Continuing Education Clock Hour (SCECH) Report**



SCECHs may take up to 6 weeks to be uploaded to MOECS. You will need to complete the surveys before the SCECHs will show in your MOECS account. Please review your SCECHs annually before October 30<sup>th</sup>. We cannot guarantee SCECHs will be uploaded from the previous year after October 30th. SCECHs will not be uploaded for any events completed more than 1 year ago as SCECH eligibility may not have been applicable at the time of your completion.

For questions regarding MiRegistry SCECHs please contact us at 833-386-9238 or email [support@miregistry.org](mailto:support@miregistry.org). For questions regarding SCECHs for trainings completed through Michigan Virtual, please contact Michigan Virtual by [submitting a support ticket](#).

## MiRegistry Facebook Page

Don't forget to like [MiRegistry on Facebook](#)! The [MiRegistry Facebook page](#) features updates on our organization and is another great resource for MiRegistry members!

We have also started a Quick Tip series on the [MiRegistry Facebook page](#) to help members with frequently asked questions or common issues that may arise when browsing your profile. These posts are typically shared on Fridays.

Like us on Facebook today!



**MiRegistry Quick Tip**

By becoming a Training Sponsor Organization (TSO) your organization can create and submit training to MiRegistry for approval and manage attendance records in MiRegistry!

By using MiRegistry, your attendees can find completion of your training verified in their MiRegistry profile within minutes!



**TEAM Spotlight**



Kendra's favorite thing about working for MiRegistry is learning new things and talking with everyone. There is always something new and exciting every day!

**KENDRA**  
PROFESSIONAL DEVELOPMENT SPECIALIST

**MiRegistry Quick Tip!**

The Health and Safety Trainings are now hosted in Michigan Virtual's online Professional Learning Portal.

Please visit our Health and Safety Refresher Information page as it contains helpful resources and important information for ensuring your training completion will be verified in your MiRegistry account.



## By the Numbers

Since first launching in 2018, MiRegistry has seen rapid growth. We proudly support you and everyone in the Early Childhood and Out of School Time Workforce.

The following information reflects MiRegistry data as of May 20, 2026.

# 16,555

The number of membership applications that MiRegistry has processed in 2026.

*Ready to become a member or renew your membership?*  
[Learn more about taking the next step!](#)

# 2,318

## The number of MiRegistry approved trainers.

*Interested in sharing what you know?*  
[Learn how you can become an approved trainer!](#)

# 10,027

## The number of MiRegistry organization profiles.

*Are you a director or administrator and don't have an organization profile?*  
[See what you've been missing and set up your profile today!](#)

Materials for MiRegistry were developed in part with federal funds awarded to the Michigan Department of Lifelong Education, Advancement, and Potential using Child Care Development Funds (CCDF).

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