

Health and Safety Training Verification Tip Sheet

Have you completed a Health and Safety Training and want to verify your completion record? This guide will show you how you can check your own MiRegistry Profile if you completed this training and how you can check if your staff completed this training (for directors and/or administrators).

1 How to Check for Yourself

My Personal Profile

Event ID	Title	Completed	Credit	Type	Hours	Level	Verified	PDE
161576	Michigan Ongoing Health & Safety Training Refresher 2025 (Online Version)	01/07/2025		Other	2.00	Developing	VERIFIED	

- a. [Login](#) to your MiRegistry profile.
- b. Click on the Training tab. If the training lists as “VERIFIED,” no further action is needed.

2 How to Check for Your Staff

Program Profile

- [Great Start to Quality Archival Self-Assessment-Survey Results](#)
View your most recent self-assessment survey and validation answers recorded in Mosaic. This report will be blank if you have not received a rating in Mosaic.
- [Staff Report](#)
List of staff with a link to the Licensing Learning Record
- [Staff Health and Safety Report](#)
- [Classroom Staff Report](#)
List of staff by classroom with a link to the Licensing Learning Record
- [Cumulative Staff List](#)
All selected program staff
- [Qualified Professional Development Report](#)
List of staff with current number of training hours taken that will count towards Great Start to Quality Professional Development Indicators.
- [Multiple Organization Report Access](#)
Access reports for all authorized organizations.
- [Staff Credential Reports and Learning Record Access](#)
List of staff with links to the Licensing Learning Record, CDA Report, and MI-YDA Report

- a. [Login](#) and access your Organization Profile.
- b. Click on the Reports tab and click the Staff Health and Safety Report. All “VERIFIED” Health and Safety Trainings taken through MiRegistry will appear on this report, which also includes the date of completion.